

MEMORANDUM FOR RECORD

SUBJECT: FINAL Minutes from the 30 Sep 03 Technical Committee CWPPRA Meeting

1. Mr. John Saia opened the meeting at 9:35 a.m. and all Technical Committee members introduced themselves. The following Technical Committee members were in attendance:

Mr. John Saia, Chairman, COE
Mr. Wes McQuiddy, EPA (substituting for Mr. Troy Hill)
Mr. Rick Hartman, NMFS
Dr. Bill Good, LDNR
Mr. Darryl Clark, FWS
Mr. Britt Paul, NRCS

A copy of the sign in sheet is included as **Encl 1**.

2. Agenda Item 1. Presentation of FY04 Planning Budget (LeBlanc). Ms. Julie LeBlanc presented the planning budget for the upcoming fiscal year. The P&E Subcommittee had voted on ten items and recommended eight. Two were tied. The total "Core" budget request is \$3,747,718. Each item and the Technical Committee votes are:

Core Budget - \$3,747,718 (recommended)
SPE 14100, Academic Advisory Group - \$99,000 (recommended)
SPE 14200, Maintenance of Web-Based Reports - \$109,043 (recommended)
SPE 14300, Establish Linkage of CWPPRA to LCA - \$200,000 (recommended)
SPE 14400, Core GIS Support for CWPPRA - \$278,583 (recommended)
SPE 14500, Oyster Lease Database Maintenance - \$88,411 (recommended)
SPE 14600, Oyster Lease Program Management & Implementation - \$74,472 (recommended)
SPE 14700, Joint Training - Vegetative Plantings - \$85,450 (tie)
SPE 14800, Terrebonne Basin Recording Station - \$18,000 (tie)
SPE 14900, Update Land Loss Maps - \$62,500 (recommended)

Mr. John Saia opened the floor for comments/discussion from the Technical Committee.

Regarding SPE 14400, Mr. Rick Hartman stated that last year's budget was lower than this and that he expected a decrease this year. Mr. John Barras, USGS, stated that the increase accounted for software, maintenance, and hardware cost increases. Regarding SPE 14500 and 14600, Mr. Hartman said that the LDWF oyster program is pretty antiquated. Mr. Darryl Clark agreed that the software may not be compatible. Dr. Bill Good said that the budget does not support anything that is antiquated. All the data is

going into a GIS database. He said that DNR cannot tell WLF how to run their oyster program.

Regarding SPE 14700, Mr. Rick Hartman said that there is not a big need for training on planting issues. NRCS will answer questions as needed. Mr. Britt Paul thought a workshop would be helpful. Mr. Hartman stated that they are over budget and it would be better to save surplus funds. Ms. Martha Segura, USFWS, thought that the P&E had discussed making it a one-day workshop. Mr. Britt Paul stated that the proposal is for two days.

Dr. Bill Good stated that a tie vote simply doesn't pass; therefore, there is no reason to break ties. Mr. John Saia suggested that the Technical Committee vote on the basic budget than look at each supplemental item separately. If there is a tie, no Technical Committee recommendation would be made to the Task Force.

Dr. Bill Good recommended that money be set aside to assess hurricane damage. This is not in the budget. This would be \$76,360. It would be hard to prorate this over many projects. He asked for it to be added to the planning budget for consideration. Mr. Rick Hartman said that this should be an O&M issue and funded out of construction funds. Mr. Phil Pittman, LDNR, said that if the money is left in the planning budget and there wasn't a hurricane, the money would stay there. Ms. Gay Browning said a cost sharing agreement would be needed and the project would have to be cost shared if under the construction program. Mr. Greg Miller, COE, supported hurricane monitoring and said that this should be viewed as a planning tool. He also said that it would take a long time to negotiate a cost sharing agreement. His final point was that this money would be set aside and won't necessarily be spent every year. Mr. Rick Hartman thought it important to save some money if possible and that it should come out of construction. Dr. Bill Good said that all planning budgets except for the State have increased year to year. The cost isn't included in O&M budgets because it is unknown/unpredictable. Mr. John Saia suggested that this be added to the end of the list for later consideration.

Mr. John Saia opened the floor for comments from the public.

No comments.

DECISION: Mr. Darryl Clark made a motion to recommend approval of the Core Budget in the amount of \$3,747,718. Mr. Britt Paul seconded. All Technical Committee members voted in favor and the motion passed.

DECISION: Mr. Darryl Clark made a motion to recommend approval of SPE 14100 in the amount of \$99,000. Mr. Rick Hartman seconded. All Technical Committee members voted in favor and the motion passed.

DECISION: Mr. Rick Hartman made a motion to recommend approval of SPE 14200 in the amount of \$109,043. Mr. Darryl Clark seconded. All Technical Committee members voted in favor and the motion passed.

DECISION: Mr. Rick Hartman made a motion to recommend approval of SPE 14300 in the amount of \$200,000. Mr. Darryl Clark seconded. All Technical Committee members voted in favor and the motion passed.

DECISION: Dr. Bill Good made a motion to recommend approval of SPE 14400 in the amount of \$278,583. Mr. Darryl Clark seconded. Five Technical Committee members voted in favor and Mr. Rick Hartman voted against. The motion passed.

DECISION: Mr. Darryl Clark made a motion to recommend approval of SPE 14500 in the amount of \$88,411. Mr. Rick Hartman seconded. All Technical Committee members voted in favor and the motion passed.

DECISION: Dr. Bill Good made a motion to recommend approval of SPE 14600 in the amount of \$74,472. Mr. Britt Paul seconded. All Technical Committee members voted in favor and the motion passed.

DECISION: Mr. Darryl Clark made a motion to recommend approval of SPE 14700 with a one-day workshop. Mr. Rick Hartman suggested that the Technical Committee approve a monetary amount. Mr. Britt Paul seconded the motion to approve the one-day workshop with a budget of \$50,000. All Technical Committee members voted in favor (Mr. Rick Hartman voted against). The motion passed.

DECISION: Mr. Darryl Clark made a motion to recommend approval of 14800 in the amount of \$18,000. Dr. Bill Good seconded. All Technical Committee members voted in favor and the motion passed.

DECISION: Mr. Rick Hartman made a motion to recommend approval of SPE 14900 in the amount of \$62,500. Mr. Darryl Clark seconded. All Technical Committee members voted in favor (Mr. Wes McQuiddy voted against). The motion passed.

DECISION: Mr. Rick Hartman made a motion to approve funding for hurricane monitoring funded out of construction funds. Mr. Darryl Clark seconded. All Technical Committee members voted in favor and the motion passed.

3. Agenda Item 2. Approval of Proposed Changes to the Standard Operating Procedures (SOP) (Saia). Ms. Julie LeBlanc discussed changes to the Standard Operating Procedures and referenced the group to the binders where the new language is in redline/strikeout mode.

Mr. John Saia opened the floor for comments/discussion from the Technical Committee.

Mr. Darryl Clark commended Julie and her folks. Mr. Rick Hartman thought Julie did a fantastic job. He said that there was a flurry of e-mails about what constitutes 30 percent

design. The Engineering Workgroup and the Environmental Workgroup need to look at this. There is also the need for oversight when agencies split projects into construction units. Dr. Bill Good said that people are not adhering to schedules for 30% design. There is no way to make enough rules to cover everything (such as projects being split.) Mr. Darryl Clark said that phasing can be addressed at 30% design and action can be followed up at the next Technical Committee meeting. There are enough safeguards in place now. Mr. Britt Paul said that the terminology for 30% design needs to be better defined. Mr. Rick Hartman said that there needs to be general agreement between the agencies on what constitutes 30 percent design. Mr. Wes McQuiddy said that they may need to define 95 percent as well. Mr. John Saia said that Mr. Chris Monnerjahn asked if they are being tasked with looking at phasing projects as well. Mr. Darryl Clark stated that the mechanism in the SOP can deal with phasing, so the Workgroup didn't need to address this.

Mr. John Saia opened the floor for comments from the public.

No comments.

DECISION: Mr. Britt Paul made a motion to approve the changes and Dr. Bill Good seconded. All Technical Committee members voted in favor. The motion passed.

4. Agenda Item 3. Request for Phase II Authorization for the East Sabine Lake Hydrologic Restoration Project Construction Unit 1 (CS-32) (Clark). Mr. Darryl Clark presented the USFWS, NRCS and LA DNR's request for Phase II authorization for the East Sabine Lake Hydrologic Restoration Project Construction Unit 1. He said that this project, located 95 percent in the Sabine National Wildlife Refuge, would benefit 393 acres over 20 years. Mr. Clark stated that they aren't asking for both construction units because they are waiting for the results of hydrologic modeling (which could take up to a year to complete). The fully funded 20-year Phase II construction costs for Unit 1 are \$6,023,380. The requested amount for construction and first 3 years of OM&M of Unit 1 is \$4,194,124. The draft prioritization score of the project is 46.1. This drops the project to the lower one third on the priority list. There were no major design issues identified in the review meetings. This is not an expensive project. This could be ready for award in spring 04.

Mr. John Saia opened the floor for comments/discussion from the Technical Committee.

Mr. Wes McQuiddy asked if breaking up the project affected costs (mobilization). Mr. Britt Paul said that there would be different types of equipment for each construction unit, therefore, there wouldn't be an increase in cost for mobilizing twice. Should the Committee look at two WVAs? Mr. Darryl Clark said that there is a WVA for both construction units. He believes that the WVAs for the two units are additive. Mr. Wes McQuiddy said that since the score is in the lower third, is there any urgency in moving forward with this construction unit? This is a good project with tremendous benefits for

Cameron Parish. Mr. John Saia asked about the budget. Ms. Gay Browning replied that the program would have \$69 million going into the January meeting.

Mr. Rick Hartman said that there is a deficit for the first time in this program. They can't build everything that is ready to go to construction. Mr. Ralph Libersat, LDNR, said that Willow Bayou is almost breaking through and that there is urgency. He reported that Tina Horn (representing Cameron Parish Police Jury) and David Richard are both supportive. The modeling effort will take time. Mr. Darryl Clark thought that the cost effectiveness analysis would yield a high score. However, it is important to note that this project would not be able to receive credit for two of the eight prioritization criteria.

Mr. John Saia opened the floor for comments from the public.

No comments.

DECISION: Mr. Britt Paul made a motion to approve the project. Mr. Chris Monnerjahn asked if this was contingent approval until the WVA was ready. Mr. Darryl Clark said that the WVA would be revised. Dr. Bill Good seconded the motion. All Technical Committee members voted for approval (Mr. Rick Hartman voted against). The motion passed.

Ms. Gay Browning asked if the monitoring cost was project-specific or CRMS? Mr. Clark stated that he would check.

5. Agenda Item 4. Request for Phase II Authorization for the Little Lake Shoreline Protection and Marsh Creation Near Round Lake Project (BA-37) (Hartman). Ms. Cheryl Brodnax presented NMFS and LDNR's request for Phase II approval for the Little Lake project. She said that the project would benefit 713 acres over 20 years. The Phase II costs for the project are \$33,533,816. The requested funding is for \$28,883,835. This project scored 56.25 on the project prioritization list with a rank of 17 of 42. The 95 percent design review is complete. The land rights are complete and the EA will be submitted this month.

Mr. John Saia opened the floor for comments/discussion from the Technical Committee.

Mr. John Saia said that the 15 percent contingency seems low. Ms. Brodnax replied that DNR is confident of the contingency given the state of the project. Mr. Rick Hartman said that the cost estimate is better than when the 25 percent contingency was used.

Mr. John Saia opened the floor for comments from the public.

Mr. Randy Moertle, representing Little Lake Land Company and General Agricultural Services, stated that BP Amoco will be installing rock armoring. The landowner is in favor of the project.

Ms. Kathleen Haggar, a geologist and co-author of the Gagliano fault study, said that she is concerned about the terms geotech and geohazard. She wondered what was being done to evaluate geohazards in the cost analysis. Ms. Haggar asked if a subsidence factor was used. She stated that subsidence rates are not the same as episodic events. Dr. Bill Good said that this is an important design and planning issue.

DECISION: Mr. Rick Hartman moved to approve the project and Mr. Britt Paul seconded. All Technical Committee members voted in favor and the motion passed.

6. Agenda Item 5. Decision: Request for Phase I Approval for the Ft. Jackson Diversion Complex Project (Saia). Mr. Greg Miller presented the USACOE and LaDNR's request for Phase I approval for the Ft. Jackson Sediment Diversion complex project located at River Mile 18. The project will divert Mississippi River water and sediment to create wetlands and will benefit 8,321 acres over 20 years. Phase I costs for the project are \$7,447,505. There are four alternatives with the recommended project being a 15,000 cfs diversion. The fully funded cost is \$108.8 million. Two major issues are negotiating 881 individual oyster leases and infrastructure relocations.

Mr. John Saia opened the floor for comments/discussion from the Technical Committee.

Mr. John Saia asked about a dedicated dredging alternative. Mr. Greg Miller replied that they would need to choose a diversion size and then a comparable dedicated event. Some marsh creation would take place with a dredge and some with diversion. Mr. Rick Hartman pointed out that this was once a NOAA project. Also, there was a contingent from lower Plaquemines Parish that opposed the project. Has this been addressed? Mr. Miller said that the concerns hadn't been addressed during this phase of study, but would be addressed through public meetings and EIS scoping during Phase I.

Mr. Britt Paul asked how this project tied in with LCA studies. Troy Constance said that LCA was looking at something bigger than this project but would collaborate with this effort. He suggested that it would be wise to start now. Mr. John Saia pointed out that there was no guarantee that this would be in LCA. Mr. Rick Hartman said that they wouldn't do Ft. Jackson and another LCA diversion project in that area; they would do one or the other. Dr. Bill Good said that the State supports the project. He is concerned that they could spend \$7 million on this project and then LCA could do something different. Dr. Bill Good wants to have assurance that CWPPRA and LCA are coordinating. Mr. Troy Constance assured him that LCA was collaborating on this and other projects. Dr. Good suggested that they should move forward because the situation is getting worse. There should be overlap so that LCA accepts what CWPPRA has done.

Mr. Rick Hartman said that NOAA supports this project. It is uniquely sited so that some sediment could nourish barrier islands. He suggested that they pay for just the first year than have LCA take it over. Mr. John Saia suggested that this could cause a stoppage of the engineering studies since LCA probably won't be ready. It may not be authorized until December 2004. Mr. Rick Hartman asked if CWPPRA would get reimbursed by LCA but Mr. John Saia thought that would be unlikely. Mr. Britt Paul suggested funding

the project for two years. Dr. Bill Good suggested that the Technical Committee consider approval up to 30% design review and the Corps needs to ensure that the planning will be acceptable to LCA. Mr. Troy Constance said that they will work to structure the study so that this happens. Mr. John Saia said that this should apply to all projects that might be taken over at LCA.

Mr. Darryl Clark said that the engineering design period is four years. Mr. Rick Hartman said that oyster leases are the big issue. Dr. Bill Good replied that there will be some oyster review at 30 percent design. Mr. Greg Miller said that \$2.5 million of the \$7 million dollars is for oyster assessments. The draft prioritization score puts it in the top five.

Mr. John Saia opened the floor for comments from the public.

Ms. Kathleen Haggard stated that this area is rapidly disappearing because it has the most active faulting in the delta. This area will eventually become part of the Gulf. She wondered what will be done with the people south of Empire. She asked if the Committee was stalling for time. She also asked if the Committee knows where the faults and slumps are. The project is fault sensitive.

Mr. Sam Pizzalato, a resident of Venice, LA, said he went to Baton Rouge three years ago with a petition of 300 opposing the project. There is sand at Fort Jackson that can be pumped across to the eroding areas. Plaquemines Parish is on the verge of losing oil royalties as oil companies leave. The fishing industry, especially the sport fishery, is keeping Venice alive. The diversion will mess up the fishing. The oystermen want \$50 million in compensation. They don't need this structure where it is being placed but do need a structure. He requested that the \$7.5 million be spend on dredging and putting spoil on the marsh.

Mr. John Taliacich, a resident of Empire, LA, said that the project is not good for Plaquemines Parish since it will wipe out the salt water industry (fishing and oysters). People want the shore rocked from Grand Isle to West Bay.

Mr. Steve Vaughn, Council Member, Plaquemines Parish, District 5, said that this project is needed in Plaquemines Parish. He is not ready to write off the Parish. He would like to see the marsh rebuilt. If this project isn't funded, the money will be needed to relocate people.

DECISION: Dr. Bill Good offered a motion to approve the planning for this project to 30 percent with the caveat that the design be completely consistent with LCA requirements, and that the approved budget is not to exceed 50 percent of the budget that's being requested now, without further discussion and approval. Mr. Darryl Clark seconded the motion. All Technical Committee members voted in favor and the motion passed.

7. Agenda Item 6. Decision: Request for a Change of Scope for the Delta Building Diversion North of Fort St. Phillip Project (BS-10) (Saia). Mike Salyer presented the Corps' request for approval of a change of scope for the Delta Building Diversion North of Fort St. Phillip Project. The project has been modified to a smaller project. The project would deposit sediment into Bay Denese as well as impact several oyster leases. There was also a hydrologic concern affecting the archeology. The project has been changed it to a self-sustaining project. The new project area is north of Fort St. Philip. The project would be reduced from a 10,000 to 15,000 cfs project to a smaller 2,500 to 5,000 cfs project. It would create 425 acres over the project life. The prioritization score wouldn't change. The timeline shows a bid award in December 04.

Mr. John Saia opened the floor for comments/discussion from the Technical Committee.

Mr. Rick Hartman asked if the Engineering Workgroup had done an official review. They need to do this before the 30 percent design meeting. The Technical Committee needs to know if the cost effectiveness has changed. He hoped that the project wasn't being reduced because of oyster lease issues.

Mr. Mike Salyar said that the oyster leases did not affect this request. They don't want to divert to an area that is already accreting. Mr. Rick Hartman said that the agencies don't need approval. They just need to go to their local sponsors. Ms. Julie Leblanc said that if the changes are more than 25 percent, the Technical Committee needs to give approval.

Dr. Ken Duffy, the project manager from LDNR, stated that they are not changing the project because of oysters. There is marsh that would benefit from a smaller project. There are other projects that could benefit farther out in Breton Sound.

Mr. Darryl Clark said that there is a small strip of land upriver that has a canal. Did they investigate this? Mr. Mike Salyar said that they looked at all alternatives and don't want to disturb a healthy marsh. Mr. Rick Hartman said that they need new costs and acres to show cost effectiveness. Dr. Bill Good recommended that they approve changes as recommended. Mr. Rick Hartman said that there was no reason they couldn't wait for information.

Mr. John Saia opened the floor for comments from the public.

No comments.

DECISION: Dr. Bill Good made a motion to support the recommendations but with the caveat that the necessary procedures be followed as per the SOP. Mr. Rick Hartman seconded the motion. All Technical Committee members voted in favor and the motion passed.

8. Agenda Item 7. Report: Streamlined PPL 14 Process (Clark). Mr. Darryl Clark recognized the LaDNR effort in drafting a streamlined process for PPL14. The Technical Committee and the P&E agreed to go along with a process similar to PPL13. He

recommended reducing project nominees, candidates and projects that are selected. He also recommended that there be 11 nominees, one from each basin except for Terrebonne and Barataria Basins (which will have 2 each) because of high loss rates in these basins.

Mr. John Saia opened the floor for comments/discussion from the Technical Committee.

Mr. Rick Hartman suggested that the language specify up to four candidate projects selected for Phase I approval rather than just two or three. Dr. Bill Good added that the Task Force request was to reduce the process. LDNR provided a write up that reduced the process.

DECISION: Mr. John Saia thought that there was general consensus but Mr. Rick Hartman suggested a motion. Mr. Darryl Clark made a motion and Mr. Hartman seconded. All Technical Committee members voted in favor (LDNR abstained) and the motion was approved.

9. Agenda Item 8. Report: Flexible Dustpan Dredge Demonstration Project (XMR-12b) (Saia). Mr. Tim Axtman presented the results of the Flexible Dustpan Dredge Demonstration Project. He reported that 32 acres of the 40 were above water level at the end of project. There were birds nested on the site before construction was complete. The average production rate was 1,150 cubic yards per hour or 27,800 cubic yards per day. The dredge worked for 192 actual hours and placed 220,000 cubic yards of material. One potential problem is that a dustpan can't reach "hot spots" quickly because it needs to reset anchors. However, the production rate is very comparable to present methods. Based on a survey of river pilots, the study concluded that the method is safe. They did raise a concern, however, about the possibility of a vessel without power running into the dredge on the left descending bank.

Mr. John Saia opened the floor for comments/discussion from the Technical Committee.

Mr. Darryl Clark asked what type of dredge the dustpan was compared to. It appears that it is equal to hopper dredges in terms of yielding to traffic. Mr. Tim Axtman responded that moving out of the way wasn't a major problem. Dr. Bill Good wanted to see how effective this would be for maintenance dredging. Mr. Axtman said that they have started writing specs so that dustpans can compete for contracts.

10. Agenda Item 9. Report: Implementation Status of the CWPPRA Oyster Lease Acquisition Program (Shackelford and Hoffpauir). Mr. Jason Shackelford and Ms. Helen Hoffpauir of the Louisiana Department of Natural Resources presented the status of the oyster lease acquisition program as adopted by the state in April 2003. The program is voluntary on the part of the oyster lease holders. Compensation is future loss in net income projected over the lease term. Steps include: (1) oyster survey, (2) title search, oyster lease holders contacted, (3) appraisal done by contract appraiser, (4) state sends letter with offer to lease holder.

Mr. John Saia opened the floor for comments/discussion from the Technical Committee.

Mr. Darryl Clark said that there are lots of steps involved, and he assumes that there is sufficient LDNR staff available to make everything flow. The Fort St. Phillip project is moving. Mr. John Saia said that the thing that holds things up the most is that no one has appraised an oyster lease; the appraisers needed special training. The appraisal process should get easier. Ms. Helen Hoffpauir said that the appraisers want to make sure the Corps understands that there is a learning curve. She asked for patience. Ms. Rachel Sweeney said that lots of projects move rapidly and it would be wise to start some of the appraisals earlier. Mr. Jason Shackelford agreed and said that, in general, the appraisal process starts at the 30 percent design level. He mentioned that the budget must be watched since it can cost \$15,000-45,000 to survey an area. The leases can be examined by hand or with sidescan sonar. Ms. Martha Segura asked about the process. At what point should a project go out to bid? It sounds like it could take a year. Mr. Shackelford suggested doing this between the 30 - 95 percent design. Ms. Rachel Sweeney asked when the acquisition becomes effective. Ms. Hoffpauir replied that it becomes effective when it is signed.

11. Agenda Item 10. Report: Annual Outreach Report (Bodin). Ms. Gabriel Bodin gave the annual report on behalf of the Public Outreach Committee. There were two big events held during the past fiscal year. The first was held on Avery Island on December 14, 2002 and attended by 140 people. Five projects were dedicated and one project had a ground breaking. The second was at Mecom Ranch, Holly Beach, on August 15, 2003 and was attended by 150 people. Senator John Breaux was the master of ceremonies. Four projects were dedicated and one had a ground breaking. In addition, there were over 80 articles mentioning CWPPRA in the nation's media.

Mr. John Saia opened the floor for comments/discussion from the Technical Committee.

Dr. Bill Good asked if there was any thought of doing similar short, simple fact sheets for LCA? Mr. John Saia responded that they will look at doing that.

12. Agenda Item 11. Announcement: PPL 13 Public Meetings (LeBlanc). Mr. Julie LeBlanc announced the dates for the next project meetings:

Nov. 19, 2003, 7:00 p.m., Court House in Abbeville

Nov 20, 2003, 7:00 p.m., Corps of Engineers, District Assembly Room – A, New Orleans

She said that at those meetings, eight candidate projects will be presented. On December 10, the Technical Committee will vote on a recommendation to the Task Force for PPL13. The Task Force will make a final decision on projects that will be selected under PPL 13 at the January 28, 2004 meeting.

13. Agenda Item 12. Additional Agenda Items (Saia). Mr. John Saia asked if there were any additional agenda items.

Mr. Chris Monnerjahn presented the Sabine Refuge Marsh Creation Project that will be coming up for approval soon. He will be asking for construction approval for Cycles 2-5 on this project. This project was approved by CWPPRA in January 1999 as part of PPL 8. The project would create five marsh creation sites and about 1,120 acres. The funding request is unknown at this time. Construction of cycle 1 is complete. He will be seeking construction approval for Cycles 2 -5 and will come back with cost figures. They would like approval on all cycles at once so they can begin to acquire real estate.

14. Agenda Item 13. Date of Upcoming Task Force Meeting (LeBlanc). Ms. LeBlanc announced that the next meetings will be:

- November 12, 2003 9:30 a.m. Baton Rouge, Task Force Meeting
- December 10, 2003 9:30 a.m. New Orleans, Technical Committee Meeting

15. Motion to Adjourn. Mr. John Saia adjourned the meeting at 1:30 p.m.