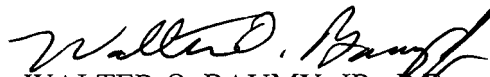


MEMORANDUM FOR: All Engineering Division Personnel

SUBJECT: Use of SPECSINTACT

1. Reference is made to ER 1110-1-8155, Engineering and Design Specifications, 10 October 2003, mandating use of SPECSINTACT for production of all CONUS project specifications.
2. Engineering Division's policy regarding use of SPECSINTACT was previously defined in the 16 May 07 memorandum to all Engineering Division personnel. This memorandum supersedes the 16 May 07 memorandum, providing further clarification of Engineering Division's policy regarding use of SPECSINTACT.
3. It is the policy of Engineering Division to use SPECSINTACT for all projects. The requirement to use SPECSINTACT for production of project specifications shall be included in all procurement of A-E design services. ED will maintain the latest local guide specifications in SPECSINTACT format at: k:/specsintact/.
4. The following guidelines regarding the use of SPECSINTACT apply, effective as of the date of this memorandum:
 - a. All projects which start design efforts on or after the date of this memorandum, regardless of type or phase, will be accomplished using SPECSINTACT.
 - b. All current and ongoing design projects that are part of Phase II Hurricane and Storm Damage Reduction System (HSDR) work will be accomplished using SPECSINTACT.
 - c. All projects that are accomplished yearly using same specs will be accomplished using SPECSINTACT.
 - d. Remaining ongoing design projects that are part of Phase I HSDR work can be considered for a waiver on a case-by-case basis in accordance with paragraph 5.
 - e. All other current and ongoing Civil Works projects will be accomplished using SPECSINTACT. Design already underway can be considered for a waiver on a case-by-case basis in accordance with paragraph 5.
5. It is recognized that judgment must be used when transitioning ongoing projects to SPECSINTACT to take into account schedule impacts, funding impacts, and level of completion. Exceptions to the guidelines require a concurrence memorandum forwarded by the design branch chief to the Assistant Chief, ED. An example concurrence memorandum is attached.
6. CEMVN-ED POC for SPECSINTACT is Ulysses Hester.


WALTER O. BAUMY, JR., P.E.
Chief, Engineering Division

CF:

CEMVN-CD
CEMVN-CT
CEMVN-HPO
CEMVN-OD
CEMVN-PAO
CEMVN-PM
CEMVN-PRO

EXAMPLE CONCURRENCE MEMORANDUM

CEMVN-ED-XX

date

MEMORANDUM FOR: Assistant Chief, Engineering Division

SUBJECT: Request for Deviation from SPECSINTACT requirement

1. Reference is made to 23 Aug 07 ED memorandum entitled "Use of SPECSINTACT".
2. Deviation from the subject memorandum's guidance requiring use of SPECSINTACT is requested for XXX project. *Include discussion of following: in-house or A-E design effort, schedule impact, funding impact, and justification for not implementing using SPECSINTACT.*
3. Concurrence with this deviation request is requested.

XXXX X. XXXX
Chief, XXXX Branch

APPROVED _____

DISAPPROVED _____

JOHN C. BIVONA, P.E.
Assistant Chief, Engineering Division