

ACCIDENT PREVENTION PLAN CHECKLIST

ADMINISTRATIVE SECTION (Forms must be submitted (7)days prior to work starting for reviewing)

LOCATION:	DATE:		
CONTRACT:	SIGNATURE:		
Please check and submit copies of the following items that are applicable. See Safety Manual EM385-1-1 page 2,3,4 and App A	YES	NO	Location in Plan
1	Statement of safety and health policy		
2	Identification & accountability of personnel responsible for accident prevention		
3	Means for coordinating and controlling work activities of contractors, subcontractors, and suppliers.		
4	Responsibilities of subcontractors in effecting the requirements of the accident prevention plan		
5	Plans for safety indoctrination and continued safety training		
6	Provisions for frequent safety inspections of work sites, material, & equipment to ensure compliance with accident prevention plan and safety manual		
7	Means of recording (in inspection reports) identified safety and health deficiencies.		
8	Measures, timetable and INDIVIDUAL responsible for correction of deficiencies listed above.		
9	Procedures for follow-up inspections to ensure correction of deficiencies		
10	Responsibility for investigating and reporting accidents; reporting exposure		
11	Responsibility for maintaining accident and exposure data, reports, and logs		
12	Emergency response capabilities to minimize the consequences of accidents or natural disaster		
13	Contingency plans for severe weather, e.g., windstorms, flooding, tornadoes, marine storms, etc.		
14	Plans for maintaining job cleanup and safe access		
15	Public safety requirements (e.g., fencing, signs)		
16	Local requirements which must be addressed		
17	Prevention of alcohol and drug abuse on the job		
18	Plans for a hazard communication program		
19	Written program for the control of hazardous energy (Lockout/Tagout)		
20	Dive plans submitted to safety.		
21	List of trained/designated equipment operators.		
22	Copy of annual crane/derrick certification and a list of licensed crane operators.		
23	Written safety plans for the pit and dumping areas.		
24	Health Submittals must be reviewed by a qualified contractor employee (Industrial Hygienist) prior to COE's reviewing!		