

Contractor's Check List
ACCIDENT PREVENTION PLAN CHECKLIST
USACE New Orleans District

CONTRACT NO. _____

- 1- MVN Form 385-43, Accident Prevention Program, Administrative Plan _____
- 2- MVN Form 385-43(1), Accident Prevention Plan Checklist _____
- 3- MVN Form 385-43(2), Accident Prevention Program, Hazard Analysis _____
- 4- Company's Safety Policy Letter _____
- 5- MVN Form 385-10R Fuel Oil Transfer _____
- 6- First Aid/CPR Card Holders _____
- 7- Seaworthiness Certificates _____
- 8- Hurricane Plan _____
- 9- Substance Abuse Policy Program _____
- 10- Lockout/Tagout Program _____
- 11- Plan of Operation _____
- 12-12-Hour Shift Waiver _____
- 13- Trained Personnel Authorized to Operate Equipment (Explain Training) _____
- 14- Crane Certification, Crane/Derrick and Dragline Operator's Certification Yearly _____
- 15- Physical Qualifications (Bi-Annual) for Crane/Derrick and Dragline Operators _____
- 16- Hazardous Chemical Communication Program _____
- 17- Confined Space _____
- 18- Dive Plan _____
- 19- Nuclear Density Meter Certification _____
- 21- Health Plan (reviewed by competent person), (Industrial Hygienist)
for painting blasting, working with creosote timbers, etc _____
- 22- Safety Plan for loading and dumping of trucks _____
- 23- Has the Site Safety and Health Officer been designated in writing and
has the OSHA 30 hr. training _____

Remarks: X= OMISSIONS FROM PLAN – SUBMIT

Signature: _____
Safety Specialist Date

ACCIDENT PREVENTION PLAN CHECKLIST
ADMINISTRATIVE SECTION
(Forms must be submitted (7) days prior to start date for reviewing)

LOCATION:	DATE:		
CONTRACT:	SIGNATURE:		
Please check and submit copies of the following items that are applicable. (Ref. EM385-1-1 (Sep 08) Paragraph 01.A.11 and Appendix A)	YES	NO	Location in Plan Page and Para.
1. Statement of safety and health policy (Ref. EM 385-1-1, Appendix A, Item 3)			
2. Identification & accountability of personnel responsible for accident prevention			
3. Means for coordinating and controlling work activities of contractors, subcontractors, and suppliers. (Ref. EM 385-1-1, Appendix A, Item 5)			
4. Responsibilities of subcontractors in effecting the requirements of the accident prevention plan. (Ref. EM 385-1-1, Appendix A, Item 5)			
5. Plans for safety indoctrination and continued safety training. (Ref. EM 385-1-1, Appendix A, Item 6 and Section 01.B)			
6. Provisions for frequent safety inspections of work sites, material, & equipment to ensure compliance with accident prevention plan and safety manual. (Ref. EM 385-1-1, Appendix A, Item 7 and Paragraph 01.A.12)			
7. Means of recording (in inspection reports) identified safety and health deficiencies. (Ref. EM 385-1-1, Paragraph 01.A.12)			
8. Measures, timetable and individual responsible for correction of deficiencies listed above. (Ref. EM 385-1-1, Paragraph 01.A.12)			
9. Procedures for follow-up inspections to ensure correction of deficiencies. (Ref. EM 385-1-1, Paragraph 01.A.12)			
10. Responsibility for investigating and reporting accidents; reporting exposure (Ref. EM 385-1-1, Appendix A, Section 8 and Section 01.D)			
11. Responsibility for maintaining accident and exposure data, reports, and logs (Ref. EM 385-1-1, Appendix A, Section 8 and Section 01.D)			
12. Emergency response capabilities to minimize the consequences of accidents or natural disaster (Ref. EM 385-1-1, Appendix A, Section 9 and Section 01.E)			
13. Contingency plans for severe weather, e.g., windstorms, flooding, tornadoes, marine storms, etc. (Ref. EM 385-1-1, Appendix A, Section 9 and Section 01.E)			
14. Plans for maintaining job cleanup and safe access (Ref. EM 385-1-1, Section 02.B)			
15. Public safety requirements (e.g., fencing, signs) (Ref. EM 385-1-1, Paragraph 04.A.04)			
16. Local requirements which must be addressed (Ref. EM 385-1-1, General Requirements 4(i))			
17. Prevention of alcohol and drug abuse on the job (Ref. EM 385-1-1, Paragraph 01.C.02)			
18. Plans for a hazard communication program (Ref. EM 385-1-1, Section 06.B)			
19. Written program for the control of hazardous energy (Lockout/Tagout) (Ref. EM 385-1-1, Chapter 12)			
20. Dive plans submitted to safety. (Ref. EM 385-1-1, Chapter 30)			
21. List of trained/designated equipment operators. (Ref. EM 385-1-1, Chapter 16 and 18)			
22. Copy of annual crane/derrick certification and a list of licensed crane operators. (Ref. EM 385-1-1, Section 16.B)			
23. Written safety plans for the pit and dumping areas. (Ref. EM 385-1-1, Section 04.B)			
24. Health Submittals (must be reviewed and signed by contractor's Industrial Hygienist or Occupational Health Physician before submittal) (Ref. EM 385-1-1, Section 06.B)			

Note: Has the contractor designated a SSHO officer and provided proof that the site safety and health officer has completed the 30 hr OSHA 600 class or equivalent? See our new safety manual, EM385-1-1 revised 15 Sept. 08, page 11-12 paragraph 1.A.17. Yes () No ()